



MENTAL HEALTH CLINICIAN

REPORTS TO: CEO

COMPENSATION: COMMENSURATE WITH EXPERIENCE

EXEMPT STATUS: SALARIED, EXEMPT

COMMITMENT TYPE: FULL-TIME, ON-GOING

BASE OF OPERATIONS: ROCKWALL, TX

JOB SUMMARY:

Provide assessment, diagnosis, and treatment services to children and adults impacted by abuse and trauma. Provides direct supervision of interns in the clinical area of our practice. Works in partnership with other CAC staff, and all multidisciplinary team (MDT) members to mobilize and strengthen the MDT approach to the prevention, investigation, treatment, and prosecution of child abuse.

ESSENTIAL FUNCTIONS:

- Provide crisis intervention services.
- Conduct psychosocial and/or trauma-specific assessments
- Assess client functioning and develop individualized treatment plan within 30 days that is periodically re-assessed.
- Provide individual, group, and family therapy to clientele at the center and at satellite locations.
- Maintain case files including session case notes, treatment plans, monthly progress reports, telephone consultations, and termination summaries.
- Provide testimony of fact for the county criminal and civil courts that pertain to the center's Mental Health Services cases.
- Provide diagnosis and billing information monthly on all cases seen.
- Collect data and submit client mental health statistics to Supervisor.
- Prepare and present cases for clinical review.
- Coordinate with Supervisor on all cases needing psychiatric/psychological consultation.
- Comply with the Mental Health Services Policies and Procedures Manual.
- Assist Supervisor in preparing monthly Mental Health Services report.
- Participate in scheduled case staffings and those held on an as-needed basis.
- Collaborate with and provide consultation to Child Protective Services (CPS), law Enforcement, District Attorney's Office, and other social service agencies and mental health professionals directly involved with Mental Health Services cases.

- Conduct on-going communication with Center Child Advocates and Volunteer Coordinator.
- Maintain good standing with the appropriate State licensing board and group membership affiliations.
- Participate in intern selection process
- Supervise interns and communicate with universities as needed
- Participate in regular peer review in which clinical proficiency may be reviewed.
- Participate in applicable, appropriate, related professional development opportunities to maintain literacy in trauma informed care.
- Attend training and conferences as required.
- Adhere to confidentiality policy.
- Maintain cross-cultural awareness in the performance of all responsibilities.
- Assist in development of strategic plan and budget
- All other responsibilities and duties as from time to time designated by the Agency or added to the scope of responsibility for this position.
- Assist with on-boarding new staff members
- Perform in a legally responsible manner

JOB REQUIREMENTS AND QUALIFICATIONS:

- **Education:**
 - Master’s Degree or PhD in mental health-related field (Counseling or Social Work)
 - LPC, LMSW, or LMFT with Supervisory licensure in the state of Texas is required.
- **Training (licenses and certifications):**
 - A professional license to practice independently as a Licensed Professional Counselor, Licensed Marriage and Family Therapist, Licensed Psychologist, Licensed Master/Clinical Social Worker; or
 - A training plan requiring 10 contact hours of specialized, trauma-focused mental health training, clinical consultation, clinical supervision, peer supervision, and/or mentoring within the first 6 months of association, or
 - Demonstrated relevant experience prior to association.
- **Experience:**
 - Prior relevant experience as practicing mental health professional working with abused children.
 - Specialized clinical knowledge and advanced clinical skill in the areas of assessment, diagnosis, and treatment of mental, emotional, and behavioral disorders.
 - Experience with court testimony preferred.

- Prior work with CPS, law enforcement agencies, and district attorneys' offices preferred.
- **Knowledge Requirements:**
 - Ability to recruit, train and supervise graduate and LPC interns
 - Public speaking and training skills
 - Demonstrated knowledge of and skills in play, individual, family, group and filial therapy
 - Ability to function collaboratively within a team environment
 - Knowledge of trauma focused, evidence based therapy.
 - Basic computer skills.
 - Proficiency with Microsoft Windows XP and 7 Operating Systems, Word, Excel, and Outlook.
 - Read, write, and speak English fluently.
 - Bi-lingual (English/Spanish) required.
- **Physical Requirements:**
 - Bending, stooping, reaching and other movement required in dealing with children.
Lifting of office materials (up to 20 lbs).

OTHER INFORMATION:

- Travel may occasionally be required for educational or business purposes. It is not anticipated that any travel would last more than 2 – 3 days.
- Desirable personal qualities include: tact, good judgment, flexibility, a positive attitude, high professional standards and ethics, and an ability to get along with a variety of people from various disciplines.
- Employment dependent upon the successful completion of a background check, including criminal and CPS clearances.